

CURRICULUM VITAE

PERSONAL DETAILS			
Full Name	Myat Ei Zin		
Address	Yangon, Myanmar		
Mobile	+95 9 766608795	Home Phone	+95 9766608795
E-mail	myatzin1212020@gmail.com	Date of Birth	10.4.2003
Nationality	Burmese	Marital Status	Single

PROFESSIONAL EXPERIENCE	
Intern	
Company/ Organization	National Enlightenment Institute
Year (from-to)	November, 2022
Duties	<ul style="list-style-type: none">- Translating update news about rubber industry from reliable websites from English to Burmese Language- Reporting Rubber Update Information- Changing the update prices of products (fish, eggs, chicken and etc.) on Google Spreadsheet- Searching information about rubber industry for Myanmar Shwe Phyu Articles- Creating Power points- Writing transcripts of Vox Pop Interviews for Rubber Bulletin Articles
Volunteering	
Curriculum Specialist	
Company/ Organization	TEACH FOR ASEAN
Year (from-to)	June, 2023 – December, 2023
Duties	<ul style="list-style-type: none">- Creating interesting Powerpoints for children- Creative Lesson Planning- Attending Zoom Meeting
Full-time Clinical Assistant	
Company/ Organization	Myittar Mon General Clinic
Year (from-to)	January, 2021 – December, 2021
Duties	<ul style="list-style-type: none">- Customer services- Checking patients' body temperatures, blood pressures, and recording their data- Explaining them how to take medicine- Sweeping and Cleaning the materials

Education

Degree	Dates attended	University/ School
B.A. in English for Professional Purposes	December 1, 2019 - Present	National Management Degree College Yangon, Myanmar
Bachelor of Science in Business Administration	June 6, 2022 - Present	University of the People

CERTIFICATES AND COURSES TAKEN		
Name	Dates	Organization
College and Career Readiness (CCR)	8 th February, 2024- 17 th March, 2024	University of Taxila
Certificate in International Culinary Arts Course	9 th October, 2023 – 1 st December, 2023	Lotus School of Hospitality
Certificate in Community-led Solid Waste Management Training	11 st and 12 nd September, 2023	Thant Myanmar
Undergraduate Certificate in Marketing	September 2023	University of the People
Burma 2023 Targeted Advising Group (TAG) Program	August 2023	Education USA at American Center Yangon
Certificate in Essential Skills for Business Careers	June 2023	Strategy First University
Certificate in Teach English Now – Foundational Principles	March 2023	Arizona State University
Certificate in Economic Internship Program	1 st September, 2022 – 30 th November, 2022	National Enlightenment Institute
Certificate in Shwebonthar Gold Class	August, 2022	Shwebonthar Gold
IELTS overall band 6.5 (6.5 in listening, reading, writing and 6 in speaking)	9 th April, 2022	British Council, Myanmar
Certificate in Business English Online Course	November, 2021 – January 2022	Ministry of Commerce, National Unity Government, Republic of the Union of Myanmar
Certificate in Communicative English Course	2 nd November 2019 – 9 th January 2021	Starfish Education

LinkedIn:

https://www.linkedin.com/in/myat-ei-zin-9371251ab?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=ios_app

Facebook:

<https://www.facebook.com/myat.zin.18847>